

AGENDA

MUNICIPAL POLICE TRAINING COUNCIL 271st Meeting September 10, 2025 at 10:00 a.m.

Live Stream Link:

<https://www.youtube.com/watch?v=bPFqPOLbQoM>

ACTION / APPROVAL ITEMS

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| 1. Introductory Remarks - Introductions - Adoption of Agenda – Approval of 270th Meeting Minutes | Chairman Maciol |
| 2. Basic Course for Police Officers Domestic Violence Curriculum Update | Michael Whiteley |
| 3. SWAT Curriculum Instructor Requirement Updates | Michael Puckett |
| 4. Basic Course for Police Officers Vehicle Stops and Traffic Enforcement Curriculum Update | Michael Puckett |

INFORMATIONAL / UPDATE ITEMS

- | | |
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| 1. Course in Police Supervision Regulatory Amendment Update | Natasha Harvin-Locklear |
| 2. Basic School Resource Officer Curriculum Updates | Jonathan Becker |

NEW BUSINESS

- | | |
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| 1. Potential Executive Session – Cut Score Time of Physical Ability Test | Chairman Maciol

Council Members and
Authorized Public |
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**Next Meeting:
December 3, 2025
10:00am**

Council Member Virtual Attendance:

Name: Dr. Errol Toulon, Jr.
Suffolk County Sheriff

Location: 200 Suffolk Avenue
Yaphank, NY 11980

**Minutes of the 270th Meeting
New York State Municipal Police Training Council
June 4th, 2025**

Alfred E. Smith Building
80 South Swan Street
Albany, NY 12210
CrimeStat Room 118

Council Members Present

Robert Maciol, Chairman, Sheriff, Oneida County Sheriff's Office
Dominick Blasko, Chief, Town of Crawford Police Department
Maureen Curtis, Vice President, Safe Horizon
Carla DiRienzo, Deputy Superintendent, NYSP
Dr. R. Bruce McBride
Opel Rivera, Assistant Commissioner, DOCCS
Dr. Debra Long, Community Representative
Martine N. Materasso, Chief of Training, NYPD
Dr. Errol Toulon, Jr., Sheriff, Suffolk County Sheriff's Office (Remote)

DCJS Staff Present

Rossana Rosado, Commissioner, DCJS
Joesph Popcun, Executive Deputy Commissioner, DCJS
Colleen Glavin, Deputy Commissioner and Counsel, Office of Legal Services
Matthew Schrantz, Deputy Counsel, Office of Legal Services
Natasha Harvin, Office of Legal Services
Janine Kava, Senior Advisor for Strategic Communications
Aaron Cagwin, Director of Public Information
John Watson, Office of Legal Services

OPS Staff Present

Daniel Nedwell, Public Safety Program Specialist 2
Molly Bates, Public Safety Program Specialist 3
Jonathan Becker, Public Safety Program Specialist 2
Michael A. Bonse, Deputy Commissioner
Gavin Boyer, Public Safety Program Specialist 2
Kerra Gordon, Criminal Justice Program Specialist 1
Michael Puckett, Public Safety Program Specialist 3
Johanna Sullivan, Director
Mikayla Nelson, Criminal Justice Program Specialist 1
Kevin Roy, Public Safety Program Specialist 1
Stephanie Russell, Criminal Justice Program Specialist 2

Guests

Rebecca Poletto, OPDV
Richard Castle, NYS Sheriff's Association
Sergeant Gregory McNally NYPD (Remote)
David Zack, NYS Chiefs of Police Association

ACTION/APPROVAL ITEMS

#1 - Introductory Remarks – Adoption of Agenda- Approval of 269th Meeting Minutes

The 270th session of the Municipal Police Training Council (MPTC or Council) commenced at 10:15 a.m. with Chairman Maciol leading all attendees in the Pledge of Allegiance followed by a moment of silence in remembrance for all law enforcement and those who lost their lives serving this country.

Introductions

Chairman Maciol introduced himself and then welcomed new council member Chief Martine Materasso. Chief Materasso represents the New York City Police Department as the Chief of Training. The Chairman recognized retired Chief of Police of the Metropolitan Transportation Authority and former Council member, John Mueller, as a guest and invited him to share some words with the Council.

Chief Mueller thanked Sheriff Maciol and the MPTC for their work in advancing police training best practices. He highlighted the work of the Council in developing training and model policies that supports the work of police departments around New York.

The Chairman then asked Deputy Commissioner Bonse to present Chief Mueller with a plaque commemorating his service to the MPTC.

Chairman Maciol requested those in attendance introduce themselves before asking those virtually to do the same.

Introductory Remarks

The Chair asked Commissioner Rosado to share some words. Commissioner Rosado thanked Chief Mueller for his service to the MPTC before highlighting some other work being done by DCJS. She described the Executive Team's busy travel schedule visiting cities across New York and directly connecting with public safety professionals in those locations. Commissioner Rosado explained that she sees the positive change described by Chief Mueller in the communities that she and her team have visited and expressed hope for the future of policing.

Commissioner Rosado highlighted the recent budget enactment and its support for criminal justice initiatives with a DCJS annual budget of nearly one billion dollars. The Commissioner described the various programs that money would be used to support, including crime analysis and intelligence sharing, law enforcement technology support, rape crisis center funding, and increasing the presence of police on the NYC subway system.

Commissioner Rosado provided tangible evidence that these programs are working to include reductions in reported crimes and record lows in gun violence. She observed that GIVE jurisdictions saw the fewest shootings on record in the last year, representing a 53% drop from the highs in 2021 with that trend continuing. The Commissioner thanked the continued work of the Council and DCJS staff for their work supporting these results.

Chairman Maciol accepted the Commissioner's remarks to the Council and expressed thanks for the work of DCJS in continuing to support law enforcement with new programs such as the STRIVE initiative.

Adoption of Agenda

Dr. McBride made a motion to adopt the 270th meeting agenda, with a second by **Deputy Superintendent DiRienzo** the motion was passed by unanimous vote. Chairman Maciol proceeded with the approval of 269th meeting minutes.

Approval of 269th Meeting Minutes

Chief Blasko made a motion to approve the 269th meeting minutes as submitted with a second by **Dr. Long**. The motion was passed by unanimous vote.

#2 – Child Sensitive Arrests Model Policy

Jonathan Becker of the Office of Public Safety presented to the Council an overview of the Child Sensitive Arrest Model Policy.

Mr. Becker reminded the members that this policy serves as a minimum standard and was developed to accommodate agencies of all sizes and different jurisdictions. Many agencies across the state already have existing policies that exceed these minimum standards.

Mr. Becker provided a background regarding Executive Law § 840 (3)(f-2) which requires the MPTC to establish a model policy regarding child sensitive arrest practices, effective June 19, 2025. The purpose of the model policy is to establish guidelines and best practices to assist police agencies in developing their own departmental policies and procedures for the identification, application and execution of child-sensitive arrest procedures.

Mr. Becker advised that the proposed policy was developed by representatives from the following organizations: District Attorneys Association of the State of New York, New York State Sheriff's Association, New York State Police, New York State Office of Children and Family Services, New York City Police Department, The Osbourne Association.

Mr. Becker gave an overview of each section of the policy which begins with the policy's purpose statement and definitions. He explained the policy contained sections covering the Chief Law Enforcement Officer and their responsibilities during the process, pre-arrest planning, making the arrest and post arrest procedures. These sections provide guidance for law enforcement to limit the amount of trauma a child experiences during an arrest situation ensuring their safety is paramount.

Maureen Curtis commented on the inclusion of trauma informed practices, utilizing community-based organizations, including child advocacy centers. Additionally, she recommended adding language on utilizing a child friendly space or location when arranging for care of the child.

Dr. McBride asked about the inclusion of the practices in the Basic Course for Police Officers and the Course in Police Supervision. He was advised training would be left up to the agencies and that an accreditation standard already exists for those agencies that are accredited.

Chairman Maciol called for a Motion to Adopt the Child Sensitive Arrest Model Policy as presented.

Motion was made by **Chief Blasko** and **Seconded by Ms. Curtis**. All members voted in favor of adoption.

#3 - Body-Worn Camera Model Policy Update

Dan Nedwell presented to the Council the updated Body Worn Camera Model Policy. He explained that the policy revision was necessary as the original model policy had been in place for ten years since February 2015, during which time technology has significantly changed and body worn cameras have become much more widespread in law enforcement applications. To develop the comprehensive updates, a panel of subject matter experts from targeted organizations around New York State was assembled, with Mr. Nedwell expressing gratitude for the panel's thoughtful input and expertise, noting that most panel members actively work with body worn cameras in their respective agencies and provided valuable insights on technological advances and new features.

Mr. Nedwell described the key updates made to the policy, beginning with revised definitions including an updated law enforcement related activity definition based on the NYPD definition, and the addition of a new video recall feature definition to address emerging camera technology that captures footage from 20-30 seconds before activation. He outlined significant changes to the recording section, including updated exemptions for situations where officers may not be expected to immediately activate cameras due to safety concerns, tactical disadvantages, or when rendering aid to citizens. New sections were added covering discretionary recording notification and documentation requirements for situations involving confidential informants, undercover officers, or sensitive locations, along with supervisor data review responsibilities and coordination procedures with district attorney offices for evidence handling. The policy also introduces guidance on artificial intelligence capabilities in modern camera systems and consolidates previously scattered training requirements into a comprehensive section that recommends using video and simulation tools to provide real-world examples for enhanced officer decision-making and procedural understanding.

Mr. Nedwell concluded by highlighting that the updated policy addresses the technological advances, operational realities, and legal requirements that have evolved since the original 2015 implementation, balancing officer safety and operational effectiveness with accountability and evidence preservation requirements while addressing privacy concerns and legal compliance issues.

The presentation concluded with Mr. Nedwell requesting comments and questions from the Council regarding the comprehensive policy revisions. Assistant Commissioner Rivera asked if language could be further clarified to define differences between the camera being on and the camera being activated. Discussion ensued to finalize the updated language. Ms. Curtis asked where the language came from for the protecting of victim privacy with regards to body worn camera usage.

Final motion was adjusted to include the changes and clarification in the policy in regards to the activation/turning the camera on being separate actions. **Chairmen Maciol** read the motion and asked for a second, **Chief Blasko seconded**. All members voted in favor of adoption.

INFORMATIONAL/UPDATE ITEMS

#1- Basic Course for Correction Officers Job Task Analysis Results

Gavin Boyer from the Office of Public Safety presented an informational briefing for the results of the recently concluded New York State Correction Officers Job Task Analysis (NYSCOJTA). Mr. Boyer informed the members that with the focus of new resources, DCJS OPS has undertaken the redevelopment of the Basic Course for Correction Officers (BCCO). Initially an advisory panel of 10 individuals from throughout the state inclusive of 13 separate entities was selected. This panel will facilitate the creation of the curriculum and its research component. To effectively inform the creation of curriculum elements, a vendor was sought to create and complete a statistical study of local correctional officers throughout 56 counties in New York State. The selected vendor was The Systems Design Group out of Harwinton Connecticut, led by Program Director Valdis Lubans.

Mr. Boyer described the foundational principles used to collect and analyze the data. He explained the data collection process allowed them to identify and develop validated and legally defensible elements encompassing the collective personnel and operating systems found statewide. Through the use of an online survey instrument, nearly 211,000 data points were collected from 248 supervisors and 266 officers from 54 different agencies over a period of 6 weeks. By using contemporary statistical analysis techniques and a graduated scale system, the NYSCOJTA was able to identify 77 previously unquantified tasks prompting the creation of 95 new curriculum objectives.

Mr. Boyer concluded the briefing by outlining the next steps in the curriculum creation process. He highlighted the selection of newly identified curriculum content, objective refinement and recategorization, lesson planning elements, content creation, and finally facilitation of a pilot program culminating in the curriculum's statewide release.

Dr. McBride asked what contemporary adult learning elements would be used in the curriculum creation. In response, Mr. Boyer discussed elements such as priming, spacing, interleaving, boosting and critical review that are utilized and taught in Force Science's Methods of Instruction class. No further questions or comments were put forward.

#2 - Police Officer Response to Individuals in Crisis Model policy and Training

Molly Bates briefed the Council on recently passed legislation regarding the police response to persons appearing to be mentally ill. Amendments add Executive Law § 840 (8) to require the MPTC to develop a model policy, draft regulations to establish a required training program to include the development of a training program, and a timeline for completion. The model policy must include guidance on the recognition and response to persons who appear to be mentally ill, de-escalation techniques and alternatives to the criminal justice system. The training will include the required components of the model policy.

Ms. Bates informed the members of the statutory timeline for completion. All police officers need to complete the training in 24-36 months. For cities with over 1 million in population, the timeline is 24 months; 36 months for all other agencies.

Additionally, Ms. Bates advised the Council of amendments to General Municipal Law §209-q (b)(i) which requires completion of this training in order for officers to maintain an active BCPO certificate.

New Business

Office of Public Safety Director Sullivan informed the Council that there have been a number of requests for hearings for police instructors who have had their instructor certifications suspended. Chairman Maciol acknowledged those requests and moved to set dates for special meetings to accommodate these hearings. Sheriff Maciol informed the Council that he would be recusing himself due to some of the individuals being employed by the Oneida County Sheriff's Office. Chairman Maciol nominated Dr. McBride to chair these meetings, and Dr. McBride accepted that request.

Dr. McBride and the Council formally requested a special meeting pursuant to EXC §839 (5) on September 8th and September 9th, 2025 for the purpose of conducting a hearing. The request was circulated to the Council members who signed the request. OPS Director Sullivan explained that the bylaws require a written request from 6 or more members. She further explained that historically, these have been requested to be separate from regularly scheduled Council meetings to allow the MPTC to conduct regular business during these meetings.

Maureen Curtis advised the Council that she would not be available for both additional meetings but could instead attend one. Director Sullivan acknowledged that and said it would be fine.

There being no further business, the 270th session of the Municipal Police Training Council came to a close at 11:36 p.m. **with a motion to adjourn by Dr. McBride and a second by Chief Blasko.** The motion was unanimously approved.

NEXT MEETING:

***Special Meetings – September 8th, 2025 and September 9th, 2025 if needed**
Quarterly MPTC Meeting – September 10th, 2025 at 10:00 a.m.

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Action Item #2

Basic Course for Police Officers – Section 7A, Domestic Incident Response

The Office of Public Safety, in consultation with the Office for the Prevention of Domestic Violence, and a panel of subject matter experts, has developed a new basic training program for police officers on the response to incidents and reports of domestic violence. The training consists of nine (9) sections and provides police recruits with a solid foundation of knowledge that will enable them to effectively respond to and handle reports of domestic violence with a particular focus on intimate partner violence.

This new fourteen (14) hour program is designed to be delivered over four (4) separate sessions with a concentration on student-centered instruction. The lessons and activities emphasize important issues including lethality assessments, strangulation offenses, stalking and other common offenses, and working with the courts and providers.

The proposed new curriculum consists of the following sections (with learning objectives).

Lesson 1: Introduction to Domestic Violence (2 hours)

Upon completion of this section, the student will be able to:

1. Define domestic violence.
2. Describe the 3-Pillar Response to domestic violence.
3. List different tactics from the Power and Control Wheel used by domestic violence abusers and how they use them against their victim.

Lesson 2: Domestic Call Response (1 hour)

Upon completion of this section the student will be able to:

1. Define family household member in New York State and why the term “530.11 Relationship” is used in its place.
2. Describe what role the dispatcher has in the law enforcement response to a domestic call.
3. Explain a domestic call response and approach.
4. Identify specific domestic calls that would require a supervisor’s response.
5. List some of the safety concerns when handling a domestic incident call.

Lesson 3: On-Scene Investigation (1 hour)

Upon completion of this section the student will be able to:

1. Identify all parties to be interviewed at a domestic violence call.
2. Describe and demonstrate proper trauma-informed interview techniques.
3. Recognize the benefits and limitations of utilizing Body Worn Camera.

Lesson 4: Documenting the Domestic Incident (2 hours)

Upon completion of this section the recruit will be able to:

1. Identify when a Domestic Incident Report is needed and identify specific relationships that would indicate the need to complete a DIR
2. Explain the importance of completing a DIR correctly
3. Explain the importance of the lethality questions contained on the DIR and how to discuss them with a victim
4. Explain why a referral to a DV advocate on scene is beneficial
5. Identify items of evidentiary value involved in a domestic incident

Lesson 5: Primary Aggressor and Mandatory Arrest (1 hour)

Upon completion of this section the recruit will be able to:

1. Explain the New York State Mandatory Arrest Law
2. Describe how to determine the primary physical aggressor in a domestic violence incident.

Lesson 6: Domestic Incident Common Offenses (2.5 hours)

Upon completion of this section the recruit will be able to:

1. Recognize the most commonly charged Family Offenses in the New York State Penal Law
2. Identify the three main categories of domestic offenses
3. Connect tactics of abuse with common offenses committed during domestic incidents.
4. Describe when to charge Criminal Contempt and Aggravated Family Offense in domestic violence cases.

Lesson 7: DV Suspect Arrest and Processing (2.5 hours)

Upon completion of this section the recruit will be able to:

1. Explain how the arrest process for a domestic incident suspect differs from other arrests.
2. Describe the function of an Order of Protection, the process to obtain one, and how they are enforced by police and the courts.
3. Describe why it is important to shield children from a parent's arrest.

Lesson 8: Family Court Overview and Extreme Risk Protection Orders (1 hour)

Upon completion of this section the recruit will be able to:

1. Describe the process of filing a family offense petition
2. Evaluate the benefits of filing a family offense petition in family court

3. Describe what an Extreme Risk Protection Order is and why one should be sought in domestic incident cases
4. Describe the process to file a TERPO petition

Lesson 9: Advocate Providers (1 hour)

Upon completion of this section the recruit will be able to:

1. Describe the role of victim advocates and domestic violence service providers in assisting officers with resources for victims of Domestic Violence
2. Identify their local domestic violence service providers and their contact information and be aware of the services they provide
3. Describe how empathy plays an important role in victim interactions

Motion #1:

Adopt the new Section 7A – Domestic Incident Response as the minimum standard of instruction for the Basic Course for Police Officers or equivalent and Campus Public Safety Officers courses for courses approved on or after January 1, 2026.

Motion #2:

Require that all instructors teaching Section 7A – Domestic Incident Response attend a Domestic Violence Instructor Workshop offered by the Division of Criminal Justice Services and the Office for the Prevention of Domestic Violence.

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Action Item #3

SWAT Curriculum Instructor Updates

OPS staff will present to the Council recommendations for a modification to instructor requirements for two sections of the SWAT Operator Course. Through feedback from those conducting the course regularly, the requirement that instructors for all sections – including Section 8 – Legal Issues – have successfully completed a basic SWAT course and have minimum of three years' experience as a SWAT Operator is unnecessary and prevents the most qualified instructors from teaching this topic. OPS recommends removing this requirement which will allow for those best qualified to discuss legal issues to instruct this section.

During recent years, the Council has adopted significant changes to recruit firearms and the training of pistol instructors. The Council has required that current MPTC Firearms Instructors receive updates before teaching recruits or creating new instructors; however, those teaching SWAT operators advanced firearms skills do not yet require those updates. OPS will request that the MPTC require those teaching SWAT Operators firearms skills to have successfully completed either the Firearms Instructor Workshop or the Pistol Instructor Course to ensure that these recent improvements are reinforced during this course.

Motion #1:

Revise the instructor requirements for Section 8 – Legal Issues to remove the requirement to have successfully completed a basic SWAT course and have a minimum of three years' experience as a SWAT Operator. General Topics Instructor certification will remain a requirement to instruct Section 8 – Legal Issues.

Motion #2:

Require instructors teaching Section 13 – Firearms of the SWAT Operator Course to have successfully completed a Pistol Instructor Course or Firearms Instructor Workshop for all SWAT Operator courses approved on or after January 1, 2026.

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Action Item #4

**Basic Course for Police Officers Vehicle Stops and Traffic Enforcement
Curriculum Update**

In 2025, the New York State Sheriff's Association adopted the Blue Envelope program as a statewide program of the Sheriff's Association. The program – mimicking those found in other states – seeks to improve officer and motorist safety on traffic stops. Many adult drivers in New York and around the United States are living with autism or a similar issue which may make communication during a traffic stop difficult.

Working with local autism organizations, the New York State Sheriff's Association and other law enforcement agencies are encouraging drivers with autism to obtain a blue envelope, in which the drivers can keep their license, registration, insurance card or other relevant documents, which a police officer would normally request upon a traffic stop. In this way, when the police officer sees the blue envelope, the officer is immediately alerted to the driver's autism and can adjust his or her own actions and reactions to fit that situation.

A new learning objective is proposed for Section 4I – Vehicle Stops and Traffic Enforcement of the BCPO which reads, “9. Recognize a blue envelope presented during a traffic stop and describe the effect of such a document on an officer's understanding of the driver's behavior.”

Section 5E – Persons with Disabilities will also be updated to include information on the program; however, no learning objective changes are proposed.

Motion:

Adopt the revised Section 4I – Vehicle Stops and Traffic Enforcement section of the Basic Course for Police Officers or equivalent and Campus Public Safety Officers courses for courses approved on or after January 1, 2026.

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Informational Item #1

Course in Police Supervision Regulatory Amendments

The Office of Legal services will provide the Council a status update on the proposed amendments recommended to the Governor to Title 9, New York Codes, Rules and Regulations Sections 6021.2, 6021.3 and 6021.6 regarding the Course in Police Supervision training.

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Informational Item #2

Basic School Resource Officer Curriculum Updates

The Office of Public Safety will provide a summary of updates being made to the Basic School Resource Officer curriculum.